



Book	Policy Manual
Section	1000 Administration
Title	AUTHORITY AND RESPONSIBILITIES OF THE INSPECTOR GENERAL
Code	po1270
Status	Active
Adopted	May 2, 2018
Last Revised	December 14, 2021

#### **1270 - AUTHORITY AND RESPONSIBILITIES OF THE INSPECTOR GENERAL**

The Board of Education affirms the establishment of a full-time program of investigation to provide increased accountability, promote integrity and fiscal responsibility, assist District leadership and management in the establishment and maintenance of internal control processes within District operations, and prevent, detect and deter waste, fraud, abuse, financial mismanagement and misconduct in programs and personnel within the District.

The Office of Inspector General shall function as an independent office of the School Board. This independence is essential to freely and objectively carry out its mission, without impairment or prohibition, in accordance with the professional standards that relate to fields of investigation and auditing in governmental environments.

The head of the office shall be the Inspector General. The Inspector General shall be selected without regard to political affiliation and on the basis of integrity, capability for strong leadership, and demonstrated ability in accounting, auditing, financial analysis, law, management analysis, public administration, investigation, law enforcement and/or criminal justice administration, or other closely related fields.

The Inspector General shall serve as a full-time employee of the School District. S/He should hold at appointment, or be required to obtain within a time certain after appointment, certification as a Certified Inspector General.

The Inspector General shall functionally report to the Board, and administratively to the Superintendent for the School District. The Inspector General shall establish the organizational structural appropriate for carrying out the responsibilities and functions of the Office of Inspector General.

Prior to the expiration of his or her contract, the Inspector General may be removed by the Board only for just cause; based upon the following: neglect of duty, malfeasance, abuse of power or authority, discrimination, ethical misconduct, failure to obtain or maintain certification as a Certified Inspector General as provided herein, or other good cause. Any allegations of misconduct involving the Inspector General, other than ethical or criminal, shall be handled by the appropriate internal administrative office of the School District. Other allegations relating to violations of the Code of Conduct and/or other professional standards governing members of the Association of Inspectors General, or criminal misconduct, shall immediately be referred to an external office or law enforcement agency that the Board determines to have authority to investigate such allegations.

To facilitate its functions, the Office of Inspector General is provided immediate, complete and unrestricted access to all employees, contractors, vendors, agents and representatives of the School District; who shall report all instances of suspected waste, fraud, and abuse; and provide testimony and/or requested documents (including automated or electronic data) within their custody, pertaining to the business of the School District, to the Office of Inspector General upon request.

As promulgated by the Association of Inspectors General, the Inspector General shall ensure that investigations are conducted in accordance with the Principles and Standards for Offices of Inspector General (Green Book). Accordingly, the Inspector General shall:

