



## Academy Board Member Annual Conflict of Interest Disclosure

Detroit Public Schools requires board members to complete an Annual Conflict of Interest Disclosure during their service to public school academy boards. This updated Annual Conflict of Interest Disclosure is to be completed and returned to the Detroit Public Schools Community District Office of Charter Schools by September 1 of each year.

A conflict of interest occurs when your personal interests interfere, or appear to interfere, in any way, with the interests of the Academy and/or management company. A conflict of interest can arise either when you have interests that may make it difficult for you to fully perform your obligations or when you otherwise take action for your direct or indirect benefit, or the direct or indirect benefit of someone else that is inconsistent with the Academy's interests. Conflicts of interest also arise when you, or a member of your family, receive improper personal benefits as a result of your position in the Academy. You have an obligation to disclose any fact, relationship or transaction that could reasonably be viewed as a potential or actual conflict of interest.

Name: \_\_\_\_\_  
First Middle Last

Name of Academy: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City State ZIP

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

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Please complete the following section by indicating yes or no. If you answer "yes" to any questions, please provide an explanation on a separate page. Label explanations with the number of the corresponding question.

1. When answering **Yes or No** to the following questions you must consider past, present or future occurrences of the events detailed below involving you, your spouse/partner and immediate family:
  - a. Enter into contractual agreements with the Academy or the management company contracted by the Academy Yes No

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- |                                                                                                                                                                                                                                                                                          |     |    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| b. Have ownership interest, directly or indirectly, in the management company or any other company contracting with the Academy                                                                                                                                                          | Yes | No |
| c. Lease or sale of real property to the Academy or the management company contracted by the Academy                                                                                                                                                                                     | Yes | No |
| d. Sale of any supplies, materials, equipment or other personal property to the Academy or the management company contracted by the Academy                                                                                                                                              | Yes | No |
| e. Guarantee any loans for the Academy or provisions for any money                                                                                                                                                                                                                       | Yes | No |
| f. Have employment with the Academy, its management company or other contractors                                                                                                                                                                                                         | Yes | No |
| g. Have a personal or business relationship with a current Academy board member, staff or faculty member                                                                                                                                                                                 | Yes | No |
| h. Receive, directly or indirectly, any payments, gifts, or anything else of value from the Academy, its management company contracted by the Academy, or from anyone acting on behalf of either the Academy or the management company                                                   | Yes | No |
| 2. Does or will any other individual, board, group or corporations believe it has a right to control or have input on votes you will cast as a member of the Academy board?                                                                                                              | Yes | No |
| 3. Do you currently serve as a member of the board of any public school district or public school Academy other than this Academy's board?                                                                                                                                               | Yes | No |
| 4. Do you have any experience in, or association with, local, state or federal government (exclusive of elective public office but including advisory, consultative, honorary or other part time service or position)? If yes, please list dates of service.                             | Yes | No |
| 5. Have you served as a public official since your last appointment anniversary date? (If you do not serve as a public official in any other capacity than this Academy board, please select "No" as your response.)                                                                     | Yes | No |
| 6. To the best of your knowledge, are there situations not described above which may give the appearance of a conflict of interest between you or a member of your immediate family, or would make it difficult for you to discharge the duties of your office in an independent manner? | Yes | No |

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## Certification

I recognize that all information submitted with this Annual Conflict of Interest Disclosure becomes a matter of public record, subject by law to disclosure upon request to members of the general public. I agree to release, hold harmless and indemnify Detroit Public Schools Community District, its trustees, officers, employees, or authorized agents from liability for the disclosure of any information related to my representation contained herein.

I hereby certify that all information contained in this document is true and complete to the best of my knowledge and agree to notify the Academy and the Detroit Public Schools Office of Charter Schools of any change that may create a conflict of interest. **Upon disclosure of actual or potential conflicts of interest, I understand that I may need to meet additional requirements as determined by the Detroit Public Schools Community District in order to remain on the board.** Further, I recognize that falsification or failure to submit a complete Annual Conflict of Interest Disclosure may result in my removal from the board.

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Signature

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Date

**Detroit Public Schools Community District  
Office of Charter Schools  
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Detroit, MI 48202  
Tel: 313.873.7927 • Fax: 313.873.6194**

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