

# Edward “Duke” Ellington Conservatory of Music and Art at Beckham Academy

## Welcome Back Re-Opening Plan 2020-2021

### School Vision

Edward “Duke” Ellington Conservatory of Music and Art at Beckham Academy cultivates the academic intellect and the creative genius in all of our children by instilling in them **a love of learning**, a deep appreciation for **literacy**, a passion for **the Fine and Performing Arts**, and the need to become the **next generation of leaders** in their families and communities.

### Welcome Back

**Welcome Back Duke Ellington at Beckham students and families!** As a staff, we are grounding ourselves in our purpose and passion for supporting our children’s growth, learning and development even with everything going on in the world! We are hopeful and positive that this year will be full of uncertainties, challenges, but also many memorable milestones as we refocus our attention on ensuring that are students are safe, successful and set up to continue on their educational journey. Students DREAM BIG this year and focus on being your very BEST because you’ve got this and we’ve got you! We are in this to win this together!

### New Online Learning Management Platforms and Applications

**Microsoft Teams** is the educational platform we will use. It is the same platform used when COVID19 first hit and all schools were closed. Students will be automatically rostered into Teams and scheduled into their respective classes. The same classroom expectation is required throughout the day. Below you will find our Distribution Schedule. These are the curricular items needed for each student to be successful in school. Please plan to pick up items beginning Wednesday, September 9, 2020, and see schedule below.

**Schoology** (skoo/luh/jee or skoo/a/jee) is our new Online Library and Learning Management System (LMS) for curriculum resources that our district has adopted. We will utilize other digital tools like iReady, Max Scholar, and online resources to help us provide excellent instruction to all students. Teachers will be able to use Schoology to assign work, distribute reading assignments, access student progress reports, communicate with families and create an overall online classroom environment. Schoology will also make it possible for our District to better support Teachers by enabling them to share course resources as we support professional learning.

### Safety Protocols

DPSCD has purchased and will deploy **PERSONAL PROTECTIVE EQUIPMENT (PPE)** for staff and students as part of the Re-Opening of schools. The first delivery of PPE has already taken place in preparation for the first day of school. The monthly deliveries include masks, hand sanitizer and disinfectant wipes for all students, staff and classrooms, and signs detailing social distancing protocols while present in the building and on campus.

# ARRIVAL & DISMISSAL PROTOCOLS & PROCEDURES

## ARRIVAL

**7:30AM – Classes begin promptly at 7:30AM**

### Arrival Entrance Doors by Grades

- **Pre-Kindergarten – 2<sup>nd</sup> Grades:** Classroom Exterior Doors on Playground off of Chelsea Ave
  - **Pre-Kindergarten:** Door #22
  - **Kindergarten/1<sup>st</sup> Grade:** Door #20
  - **1<sup>st</sup>/2<sup>nd</sup> Grade:** Door #19
- **3<sup>rd</sup> – 5<sup>th</sup> Grades:** B-Wing Exterior Door off of Longview Street Door #2
- **6<sup>th</sup> – 8<sup>th</sup> Grades:** Main Entrance on the corner of Park Drive and Chelsea Ave Door #1

### Grab & Go Breakfast

- **Pre-Kindergarten – 2<sup>nd</sup> Grades:** Receive in classrooms
- **3<sup>rd</sup> – 5<sup>th</sup> Grades:** Receive at B-Wing stairwell
- **6<sup>th</sup> – 8<sup>th</sup> Grades:** Receive in Main Corridor

### Daily Temperature Checks & Health Screenings

- Every student will have their temperature checked, prior to entering the school building daily.
- Please note any student or staff with a temperature at or above 100.4F will be sent home.
- Every student will be asked to complete a health questionnaire upon entry into the school building daily.
- Every student must practice social distancing at all times; always remaining at least six feet apart. Markers are placed both inside and outside the building to assist students while waiting to enter and in hallways.

**8:00AM – All tardy students must enter the Main Entrance Door AFTER 8:00AM**

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## Main Office Hours

- **Main Office Hours for visitors are 8:00am – 10:00am in the morning and 1:30pm-2:15pm for Early Dismissal.** These hours are set to ensure safe Arrival and Dismissal procedures for our students and to prevent visitors from having interaction or interface with children while they transition throughout the building.
  - Visitors may visit the Main Office beginning at 8:00am after all of our students have entered the building and have transitioned to class.
  - Due to Social Distancing and Spacing Protocols, only three visitors are allowed in the Main Office at a time. Once individuals are helped and after they exit the building, other people will be allowed to enter.
  - All visitors **MUST** wear a mask that covers their nose and mouth before they enter the building.
  - Immediately upon entering the building, all visitors must have their Temperature Checked and go through the metal detectors at the Main Entrance.
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## DISMISSAL

**2:30PM – 2:40PM**

### Dismissal Times & Doors by Grades

- **Pre-Kindergarten – 2<sup>nd</sup> Grades:** 2:30pm Classroom Exterior Doors on Playground off of Chelsea Ave
- **3<sup>rd</sup> – 5<sup>th</sup> Grades:** 2:40pm B-Wing Exterior Door off of Longview Street
- **6<sup>th</sup> – 8<sup>th</sup> Grades:** 2:40pm Main Entrance on the corner of Park Drive and Chelsea Ave

## Elementary & Middle School Bell Schedule

Class Periods	Time
Arrival & Breakfast	7:30am-7:40am
1 <sup>st</sup> Hour	7:30am-8:15am
2 <sup>nd</sup> Hour	8:18am-9:03am
3 <sup>rd</sup> Hour	9:06am-9:51am
4 <sup>th</sup> Hour	9:54am-10:39am
5 <sup>th</sup> Hour	10:42am-11:27am
6 <sup>th</sup> Hour	11:30am-12:15pm
7 <sup>th</sup> Hour	12:18pm-1:03pm
8 <sup>th</sup> Hour	1:06pm-1:51pm
9 <sup>th</sup> Hour	1:54pm-2:39pm
Dismissal	2:39pm

### Lunch Periods

#### **Lunch A 5<sup>th</sup> Hour**

Kindergarten thru 2<sup>nd</sup> Grade from 10:40am – 11:05am

#### **Lunch B 5<sup>th</sup> Hour**

6<sup>th</sup> thru 8<sup>th</sup> Grade from 11:05am – 11:30am

#### **Lunch C 6<sup>th</sup> Hour**

3<sup>rd</sup> thru 5<sup>th</sup> Grade from 11:30am – 11:55am

### Learning Centers

Online Learning Centers are also available for students who need additional support with their learning. The Learning Center will be opened daily from 7:30-2:30pm and monitored by support staff. Social distancing will be practiced and adhered to daily, and all students must wear a mask.

## Curriculum & Instructional Materials Distribution Schedule

Dear Duke Ellington at Beckham Conservatory of Music and Art Families,

As you have selected the online learning option for your child(ren) for this quarter, please find the schedule below for the distribution of instructional materials. You may pick up materials for multiple students on the same day.

**Please enter Door Fourteen (14) Performing Arts (by the teacher's parking lot) and check-in at the Registration Station.**

### **Distribution Schedule**

<b>Day and Date</b>	<b>Time</b>	<b>Grade Level(s)/ Last Name Range</b>
Wednesday, September 9, 2020	3:00 P.M. – 5:00 P.M.	K through 2 <sup>nd</sup> Grades
Thursday, September 10, 2020	3:00 P.M. - 5:00 P.M.	K through 2 <sup>nd</sup> Grades
Friday, September 11, 2020	3:00 P. M. - 5:00 P.M.	3 <sup>rd</sup> through 5 <sup>th</sup> Grades
Saturday, September 12, 2020	9:00 A.M. – 12:00 P.M.	6 <sup>th</sup> through 8 <sup>th</sup> Grades

**\*\*Special Note: Siblings—**You may choose one of the time slots designated for one of the siblings and arrive together to get your Learning Materials at the same time.

### **Make Up Dates and Times**

<b>Day and Date</b>	<b>Time</b>	<b>Grade Level(s)/ Last Name Range</b>
Monday, September 13, 2020	3:00 P.M. - 5:00P.M.	All Grade Levels
Tuesday, September 14, 2020	3:00 A.M. - 5:00 P.M.	All Grade Levels
Wednesday, September 15, 2020	3:00 A.M. - 5:00 P.M.	All Grade Levels

### **Please remember the following:**

- Adhere to all social distancing rules and do not forget your masks!
- Be sure to report to the Check-in/Registration Station first.
- Be sure to check out at the end to ensure that you have received all the appropriate materials for your student(s)

