DETROIT PUBLIC SCHOOLS COMMUNITY DISTRICT

EXAMINATION HIGH SCHOOLS

Round 1 Petition Webinar

DETROIT
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COMMUNITY DISTRICT

Housekeeping Items

- Please mute your audio

- Please type questions into the chat during the presentation

- If you lose connection or need to leave early, please contact Enrollment at (313) 873-6345 or exam.schools@detroitk12.org

- Information is also available at detroitk12.org/examschools and https://www.detroitk12.org/Page/17842

Today's Presenter

Kisha Verdusco

Senior Director, Selective Admissions

What is a Petition?

- The petition is a process for 8th-grade students who took the exam and applied for entrance into a Detroit Public Schools Community District Examination High School but <u>did not</u> receive their desired placement.

- For applicants who got into <u>any school</u> or <u>no school</u>.

- School administrators make all petition decisions. Your petition form will be sent only to schools selected in the form.

- All petition decisions are final.

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Round 1 Results & Petition Window

	9th grade students	Current High School students
Results Letters	January 26, 2024	
Petition Window	Jan. 26 – Feb. 16	No Petition
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Enrollment Deadline	April 12	No Petition

Get help with your petition!

Application Support Sessions	
Tuesdays	5 – 7 p.m.
Thursdays	9 – 11 a.m.
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- One-on-one assistance with petitions
  - 15-minute or 30-minute appointments
  - Via Phone or Teams video
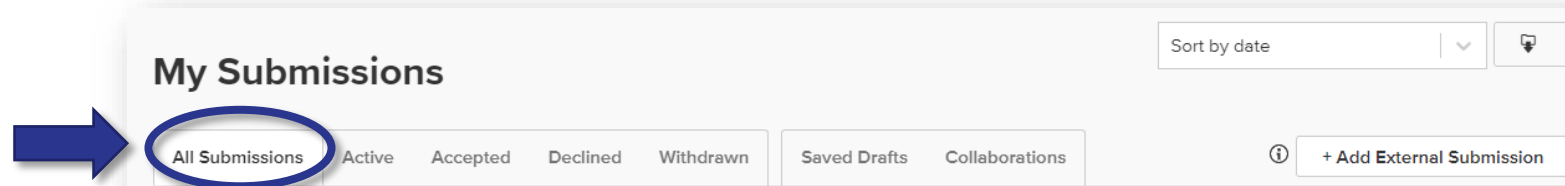 - Now through Feb. 16

Support Resource

Exam High School Website
- Petition
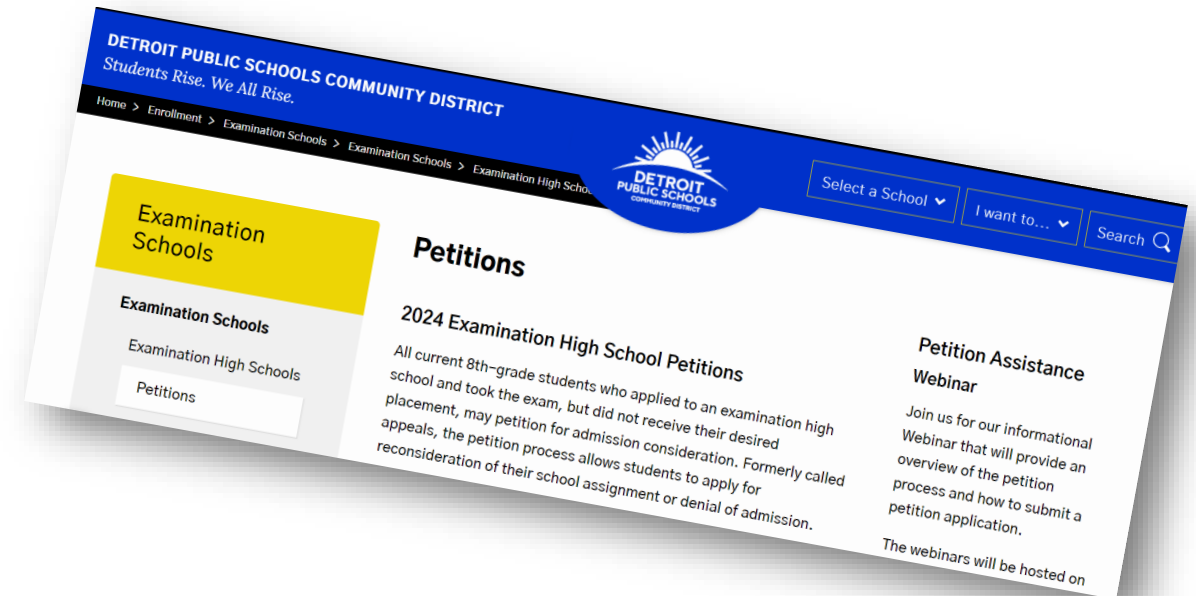
Round 1 Decisions

How To Find Your Admissions Decision

1. Check the email address associated with your Submittable account **OR**

2. Log into Submittable using the email and password associated with your account at **dpscd.submittable.com/login**

3. Select **Submissions**

4. Under the tab **All Submissions**, click on the applicant's underlined name

5. Select **Messages**. The Admission Decision can be found in the messages section.
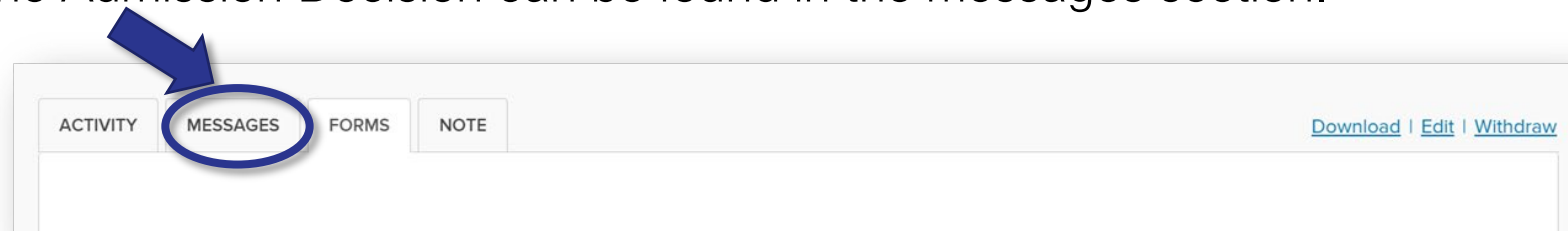
Understanding the Application Score

- Your application scores were sent via Submittable and emailed on **Jan. 26**

- The message shares your percentile rankings on the overall application, the subcomponents of the application, and the subcomponents of the exam.

- We encourage you to review this information to assist in preparing for the petition application.

Results for ███████████████

Overall Application Percentile Rank: 86

Application Subcomponents
GPA Percentile Rank: 73
Essay Percentile Rank: 25
Composite Exam Percentile Rank: 90

Exam Subcomponents
Reading Percentile Rank: 97
Mathematics Percentile Rank: 70
Language Percentile Rank: 84
Science Percentile Rank: 73

Questions?

Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • The School at Marygrove • Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • The School at Marygrove • Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • The School at Marygrove • Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • The School at Marygrove • Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • The School

Petition Overview

Round 1

Technical High School • The School at Marygrove • Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • The School at Marygrove • Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • The School at Marygrove • Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • Cass Technical High School • Renaissance High School • Martin Luther King, Jr. Senior High School • Southeastern High School • The School at Marygrove • Cass Technical High School • Renaissance Hi

Petition Requirements

1. Student-authored essay

2. Two (2) Letters of Recommendation

3. An Artifact or third Letter of Recommendation

4. Recommended: Most recent card from 2023-24 school year

Key Deadlines
- Petition: 11:59 p.m. Friday, February 16
- Reference Forms: 11:59 p.m. Friday, February 23

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Essay

- A student-authored essay answering the guided question
- Written toward their schools(s) of choice
- 750 words maximum length

Guided Question

- Why are you a strong candidate for the school(s) you have selected?

Tips for Applicants

- Write a new, original essay for your petition.
- You may draft the essay in Microsoft Word, Google Docs, etc., then copy/paste it into the form. Do not provide links to the essay.
- Review the application score information that was emailed to you on Jan. If applicable, address possible reasons for not getting accepted.
- Do a final review for grammar, style and content.

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Student References

There are two ways for applicants to provide support for their petition. Applicants may choose either method for each reference.

1 Enter the reference's email addresses

Submittable will send an email to the reference. You will receive a link to complete a short evaluation form and either type or attach their recommendation letter.

Upload recommendation letters

2 There are pre-written letters provided to the applicant by their reference(s).

Who may write a recommendation letter?

- Teacher, principal, coach, mentor, community member, etc.

- The essay should be written by someone who can speak about the student

- We recommend that one letter come from a teacher in a core academic subject area

- Immediate family members may not submit recommendations on the student's behalf

Reference and Recommendation Tips to Share

- Contact your reference/recommender in advance to confirm their ability to meet the response deadline.

- Applicants should write a note to their reference in the application to remind them of who they are and what qualities they would love for them to highlight.

- Applicants can track whether their references have responded by logging into Submittable.

- The reference request can be sent before the petition is submitted. Sending the form early gives recommenders more time to work on their letter.

How to tell if your Reference Form was completed

Student Reference #1   **Complete**

Examination High School Reference Form 2023
Form completed on February 23, 2022

Student Reference #1   **Incomplete**

Examination High School Reference Form 2023
Request sent on August 2, 2022

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Student Artifact

In lieu of a third letter of recommendation, applicants may submit an artifact that provides support for their petition application.

The artifact(s) can be used to highlight a student's talents, provide substantiation for an award or accomplishment mentioned in their essay, or any other information the student wants to highlight about themselves.

A wide array of file types will be accepted.

Artifact Examples
- Student artwork
- Student performance audio or video
- Athletic footage
- Photos of the student or their awards
- Any other digital file that can be uploaded

Academic Records

You will have the option to upload updated report cards. We STRONGLY recommend that you upload fresh report cards/transcripts with your petition form.

Many students were declined due to insufficient academic records. Exam high school administrators review academic records when making petition decisions.

Please upload your most recent report card

Choose File
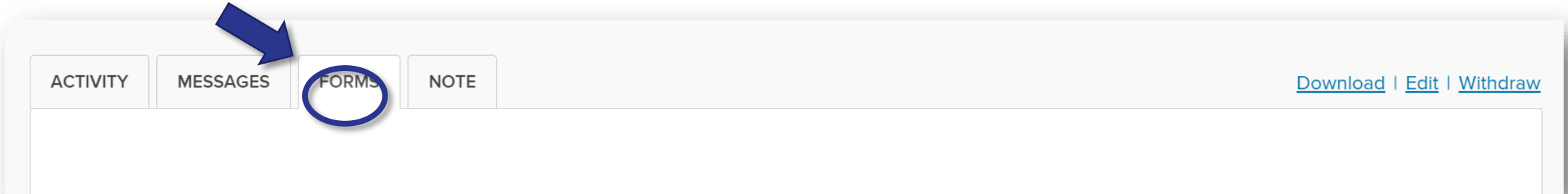
Select up to 5 files to attach. No files have been attached yet. You may add 5 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

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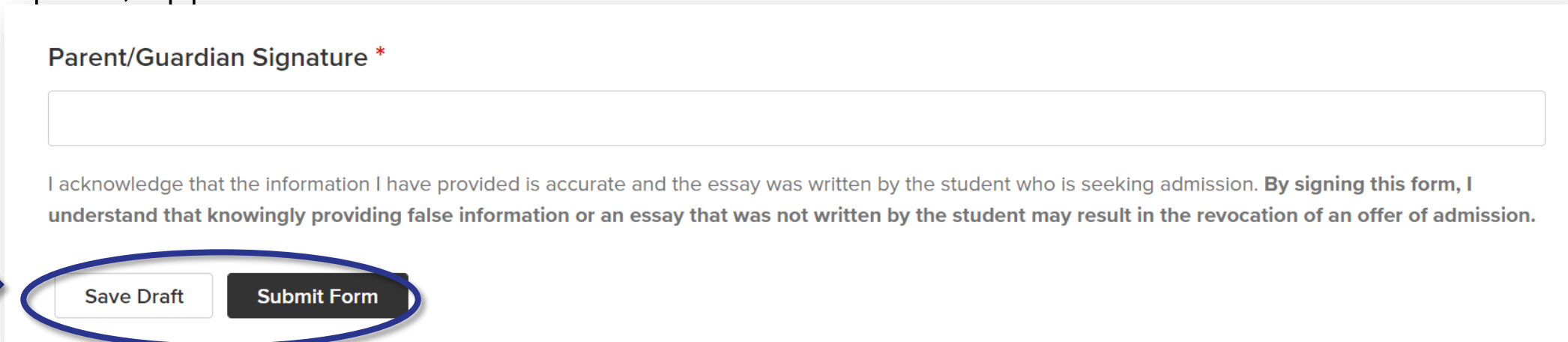
Additional Tips

- **Tip #1:** Applicants can find the Petition Form on the "Submissions" page under "Forms"

- **Tip #2**: Applicants still working on their petition can save it as a draft. When the application is complete, applicants should click "Submit Form"

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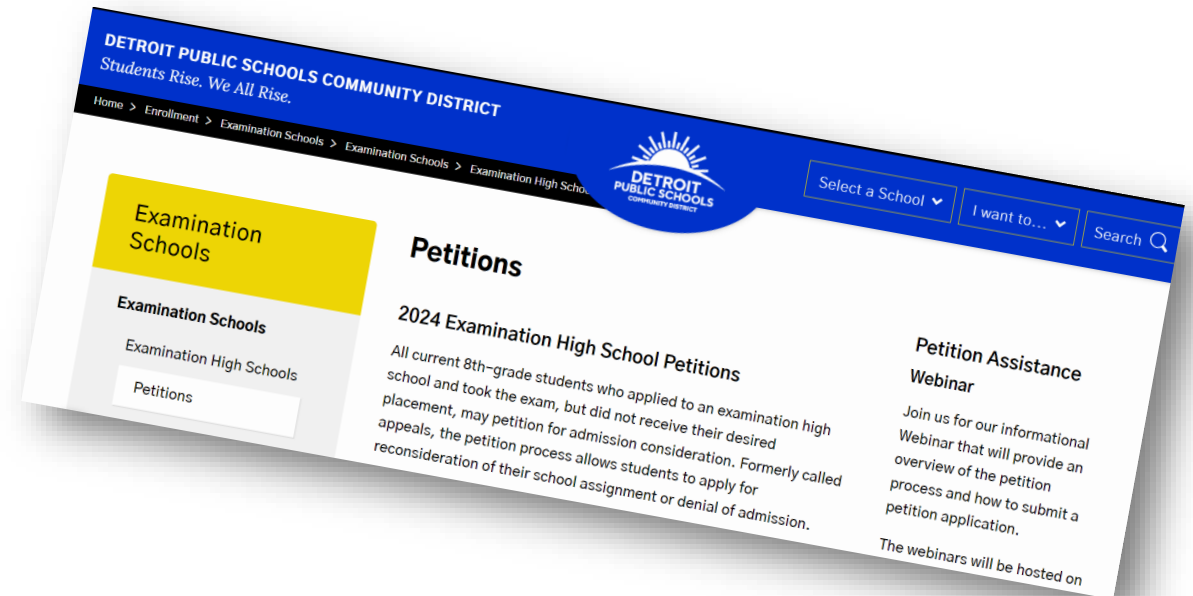
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Stay In Touch

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Submittable: dpscd.submittable.com/login