DPSCD Virtual School PTA Meeting

Tuesday, April 5, 2022
4pm
AGENDA

- FY23 Budget Development
- Descriptions for PTA Leadership for School Year 2023
- Upcoming MSTEP / SAT / End of Year Assessments
- Updates on DPSCD Mask Requirements
- Coverage for absent faculty
- Using the Virtual School Website for all updates and newsletter information
- Planning for After School Programming for the Remainder of the School Year
Meeting Norms

- We will respect everyone’s time by starting and ending on time.

- Questions can be posted in the Q & A.

- We will respond to as many questions as possible directly. We will publish questions that we recognize as broad, schoolwide topics.
End of Year Testing

- The transportation survey was sent to families over the Spring Break Vacation and on the Monday of our return. Here are our current numbers for phone numbers able to receive a text message using Blackboard Connect for our 3rd through 12th grade population.
End of Year Assessments

• All students will be scheduled to come to the building to complete End of Year Assessments based on the dates posted on the Virtual School’s Website Calendar.

• Please log into Clever as your child and complete the Transportation Survey. We need the best data to potentially plan for bus routes across the city to serve your needs.
End of Year Testing: Transportation to School Survey

- All 3rd through 12 grade students are required to report to the Virtual School for End of Year Assessments.
- We’d like to know your plans for transporting your child to the Virtual School to complete all mandatory tests.
- To complete this survey, you must be logged in as your 3rd through 12th grade child.
- If you have multiple children in the 3rd through 12th grades, please complete the survey for each child.
We’re Preparing for Elections!!!!!

It is time to get your 2 minutes speeches ready to run for the following PTA officer's positions for the 2023 School Year. We’ll be seeking nominations for Executive Committee Members of the Virtual School’s SY23 PTA

- President
- Vice President
- Recording Secretary
- Corresponding Secretary
- Treasure
Your PTA members look to you for leadership in creating partnerships within your community and fostering an environment where family engagement is encouraged and respected. Responsibilities include:

- Chairing board and general meetings
- Overseeing fiscal compliance
- Serving as a liaison with school administration or community partners
- Checking in regularly with officers and committees to ensure the overall plan is on target
- Identifying challenges and inviting solutions
- Familiarizing yourself with all PTA programs and resources
- Representing PTA to the community
- Recruiting and mentoring volunteers and future leaders
- Volunteering at events, when available
- Great presidents often have leadership, planning and public speaking skills and experience.
Vice President

- You may be called upon at any time to assume the role of president, temporarily or until the position is filled in accordance with your bylaws. Responsibilities include:
  - Implementing duties delegated by the president
  - Representing the president in his or her absence
  - Performing specific duties as provided for in the bylaws
  - Familiarizing yourself with all PTA programs and resources
  - Preparing for leadership by attending additional trainings and events that may be offered by your council, region, state or National PTA
- Great vice presidents often learn or possess leadership, planning and public speaking skills.
Your PTA relies on you to ensure that appropriate financial records are kept, a budget is established and followed and controls are in place to prevent theft or fraud. Responsibilities include:

- Keeping accurate records and submitting written financial statements for meetings
- Chairing the Budget Committee, which prepares and monitors the annual budget
- Ensuring an audit, financial review or compilation is done in accordance with the bylaws
- Preparing an annual report to be used to review your PTA financial records
- Filing your PTA’s 990 report to the IRS on time—if your unit is a 501(c)(3)
- Submitting state-level reports and filings as required
- Overseeing proper handling of money, such as ensuring money is collected, counted, recorded and deposited promptly and appropriately
- Ensuring financial checks and balances are in place at all times

Great treasurers often have skills or experience with basic financial management. Training and tools are available from your state PTA and National PTA.
Secretary

You will serve your PTA by keeping an accurate record of meetings, which become part of the permanent history of the PTA.

In some PTAs, the secretary also has the responsibility of maintaining all PTA correspondence, including communications with members and notifications for meetings. Because of this, sometimes this position is split into two roles: Recording Secretary and Corresponding Secretary.

- Some responsibilities of the Secretary include:
  - Working with the president to create a meeting agenda
  - Sending out meeting announcements, agendas and supporting documents
  - Taking attendance and checking for quorum (minimum number of members who must be present to conduct business at a meeting) during voting
  - Presenting the draft minutes of the previous meeting, making any corrections and ensuring approved minutes are included in your PTA’s permanent record
  - Taking minutes, including counting and recording any votes

Great secretaries often have prior volunteer and/or meeting experience and are enthusiastic about PTA.
### FY23 Budget Allocations

<table>
<thead>
<tr>
<th>School Planning Application</th>
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<tbody>
<tr>
<td><strong>Select School</strong></td>
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<tr>
<td>Enrollment</td>
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<td>FY23 Enrollment</td>
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<tr>
<td><strong>No. of Staff Positions</strong></td>
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<td>FY23 Allocated Positions</td>
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<tr>
<td>Assistant Superintendent</td>
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<td>School Budget Administrator</td>
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<td>CFO</td>
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<td>Superintendent</td>
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**Budget Deadline:** April 15, 2022

[Submit] [Reject]
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<th>Exceptions Approved</th>
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**FY23 Staffing Allocations**

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<th>Fiscal Year</th>
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<tr>
<td>School</td>
<td>DPSCD Virtual School</td>
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<tr>
<td>FY PROJECTED ENROLLMENT</td>
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<tr>
<td>Assistant Superintendent</td>
<td>Julie Aloyski</td>
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<td>Principal</td>
<td>Phillip Van Hooks</td>
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Parents must be logged in as their child to complete the survey below. This survey will be used to schedule the final budget development meeting for the DPSCD Virtual School FY23 Budget. We will post the results of the survey on the website Friday, April 8, 2022 at 4:30pm.

https://forms.office.com/r/dx53vkqFRD
DPSCD Staff, Families, and Students,

I hope everyone has enjoyed their first day back from break. I wanted to take a moment and update everyone on our mask mandate for employees and students. Currently, all individuals inside DPSCD school buildings, regardless of vaccination status, must wear a mask unless you are outdoors.

Recently, the CDC and Michigan Health Department have removed their recommendation to wear a mask indoors, including in schools. However, we currently agree with the Detroit Health Department that due to the city’s lower vaccination rates our mask removal date will be later than other districts. There are two particular occurrences that need to occur before we remove our mask requirement.

Firstly, we are reaching nearly 100% of students consenting to COVID testing and when that occurs, and non-consenting students are transferred to the virtual school, we will be in a better position to allow for optional mask wearing for employees and students. This should occur by mid-March, if not sooner. Secondly, we want to ensure that the state and city do not experience another surge after Spring Break as was the case last year. Once those two obstacles are cleared we will consider lifting the mask requirement. Therefore, we will consider the elimination of the District’s mask policy for school buildings by mid-March and no later than mid-April.

NV
For the remainder of the school year, we will be sending the Daily Class Coverage Announcement to all students and faculty using TEAMS, Schoology, & Student Emails.

Teachers will provide assignments for students to complete in Schoology Course or the TEAMS Content Library based on the class section number.

Students will complete these assignments based on the directions given by the teacher.
How to find the Daily Class Coverage Announcements in TEAMS & Schoology

• In Schoology, you’ll be able to see the posting for teacher absences in the “Recent Activity” tab of your student’s main page.
• In the DPSCD Virtual School Students & Staff TEAM, the daily updates for teacher absences will be listed in the “General Posts”. These updates will take place before 8am daily.
Completing Assignments when Teachers are Absent

• Teachers are uploading assignments for students to complete in their TEAMS & Schoology folders.

• Students should complete all assignments left by teachers in their absence so they can receive credit when teachers return.
Completing Assignments when Teachers are Absent

- As we hire faculty, those faculty will provide support for classes with teachers on extended leave and allow the Virtual School flexibility to adjust student schedules for the remainder of the school year.
www.detroitk12.org/virtual

- All future updates will be posted to the Virtual School website and reminders will be sent to families via robo call and text messages.
Review of Attendance & Grades

Speak with our Dean of Culture, Jameel Gardner by reaching him via email at Jameel.gardner@detroitk12.org

Speak with our K-8 School Counselor, Stacey Hickman-Jackson via email at Stacey.hickman-Jackson@detroitk12.org

Speak with our 9-12 School Counselor, Dora Hudson via email at Dora.Hudson@detroitk12.org

Speak with our Principal on Special Assignment, Dr. Larry Gray via email at Larry.Gray@detroitk12.org

Speak with our new Attendance Agent Kevin Person via email at Kevin.Person@detroitk12.org
Final Planning for End of Year After School Programming

2. Would you recommend any of your students for ELA after school tutoring?
   - Yes: 18
   - No: 2

3. Would you recommend any of your students for Math after school tutoring?
   - Yes: 15
   - No: 5
Final Planning for End of Year After School Programming

4. For 5th and 8th graders only: Would you recommend any of your students for Science after school tutoring?
   [More Details]
   - Yes: 7
   - No: 2

5. For 5th and 8th graders only: Would you recommend any of your students for Social Studies after school tutoring?
   [More Details]
   - Yes: 7
   - No: 2
Final Planning for End of Year After School Programming

6. Would you be interested in being an after school tutor with standard DFT tutor pay?
   - Yes: 10
   - No: 5
   - Maybe: 5

7. If you are interested in tutoring, what subjects would you like to teach?
   - ELA: 7
   - Math: 4
   - Science: 0
   - Social Studies: 4

8. Would you be interested in being a Head Teacher in the after school tutoring program?
   - Yes: 3
   - No: 6
   - Maybe: 6
Make up for Materials Pick-Up

Please contact the school via email at virtual.school@detroitk12.org to schedule an appointment to pick up materials.

Once your appointment is made, you’ll come to Door 1 on the Mansfield side of the building to pick up your child’s materials.
Contact the Virtual School Office @...

Virtual.school@detroitk12.org
Philip.vanhooks@detroitk12.org
313-644-0200