



Detroit Public Schools
Community District

Volunteer Orientation

We educate and empower every student, in every community, every day, to build a stronger Detroit.



2020 Vision

All students will have the knowledge, skills and confidence necessary to thrive in our city, our nation, our world.



Our Core Values

STUDENTS FIRST

Make decisions that are in the best interest of students. Use every resource strategically so that we can meet students' individual needs.



EXCELLENCE

Be relentless in your pursuit of greatness. Be bold and innovate. Learn from your mistakes. Hold yourself and others to high standards.



INTEGRITY

Do the right thing, even when no one is looking. Be honest. Be trustworthy. Be accountable.



Our Core Values

EQUITY

Diversity is an asset that makes us stronger. Advocate for the needs of others. Ensure that all members of our community have access to the tools and resources they need to be successful.



SERVICE

Listen. Empathize. Respond. Own problems and help to solve them.



TENACITY

Embrace hard work and persevere in the face of challenges. Follow through on your commitments and strive to do your best, no matter what.

OUR PRIORITIES



OUTSTANDING ACHIEVEMENT

Dramatically improve the academic experience of all students to ensure they are college and career ready.



WHOLE CHILD COMMITMENT

Champion a whole child approach that unlocks students' full potential.



TRANSFORMATIVE CULTURE

Transform our culture so that students, families, community members, and staff feel safe, respected, and connected.



EXCEPTIONAL TALENT

Build an excellent team of dedicated staff to serve our students



RESPONSIBLE STEWARDSHIP

Manage and deploy our resources responsibly, transparently, and equitably to support our students' success.

CLEARANCE LEVELS

LEVEL 1

A volunteer who engages with students publicly and within the presence of a District employee (s), or is assigned duties that do not directly involve engaging with students privately. Such as office worker, lunch aide, etc.

ICHAT Level 1 volunteers require background checks from the Internet Criminal History Tool (ICHAT) and the Michigan State Police Sex Offender Registry.

LEVEL 2

A volunteer who has direct contact with students without the presence of a district employee(s) except; as noted in Level 1, who is assigned duties to include, but not limited to, tutoring, overnight duties (e.g., chaperoning an overnight field trip), coaching responsibilities, or a long-term mentoring assignment.

LIVE SCAN Requires a Criminal Convictions /Background and Fingerprinting check. There is a fee of \$64.50 for this screening.



GROUND RULES

Volunteers are expected to conduct themselves in a professional manner.

Detroit Public School Community District expects that all staff and volunteers will strive to set the kind of example for students that will serve them well in their own conduct and behavior and contribute toward a supportive learning environment.



GROUND RULES

Volunteers are expected to conduct themselves in a professional manner.

MAINTAIN STUDENT CONFIDENTIALITY

In your work as a volunteer, you may read and hear information about students that is confidential. There may be times that another staff person may need to share confidential information with you, or a student may tell you something in confidence. All these things are confidential and should never be discussed with others who do not have a legitimate need to know.



GROUND RULES

Volunteers are expected to conduct themselves in a professional manner.

REPORT SUSPECTED ABUSE OR NEGLECT

As a volunteer, if you suspect that a student may be the victim of abuse or neglect, you are required by law to report it immediately to the teachers, school principal or another DPSCD employee.



PROHIBITED ITEMS /DPSCD FACILITIES

Volunteers are expected to conduct themselves in a professional manner.

- **No smoking:
tobacco, marijuana or other substances allowed**
- **No weapons allowed**
- **No drugs or alcohol allowed**
- **Do not use school equipment for personal
purposes**



SAFE INTERACTIONS WITH STUDENTS

Volunteers are expected to conduct themselves in a professional manner.



As a volunteer you will:

- Meet in public spaces with students within the school setting. Do not meet with students behind closed doors or off campus without prior parent/guardian permission.
- Refrain from initiating social activities outside the school setting without school or parent/guardian approval .
- Refrain from initiating any conversations or physical correspondence of a private or personal nature with students.
- Refrain from engaging in social networking with students via Facebook, Instagram, Snapchat, Vine, Twitter or other social networking websites without parent/guardian approval.

SAFE INTERACTIONS WITH STUDENTS, Continued...

Volunteers are expected to conduct themselves in a professional manner.



- Refrain from sharing your personal phone or email information without parent/guardian permission.
- Refrain from giving students gifts unless of nominal value or identical for all students in the class.
- Refrain from giving students inappropriate signs of affection such as front hugs, students sitting on lap, touching or patting on areas other than shoulders, upper back, arms or hands or any other contact that causes you or a student to feel uncomfortable.

VOLUNTEER EXPECTATIONS

We are excited that you have decided to volunteer within the Detroit Public Schools Community District. The following guidelines must be followed. This will ensure that together we maintain a safe school culture and that you have a successful volunteer experience.



RECEIVE PROPER CLEARANCE



Know what level of clearance you have been approved for.

BE RELIABLE



Show up when you say you will, Complete tasks. Be a responsible volunteer .

DRESS PROPERLY



- Teachers, volunteers and teacher support personnel are expected to project a professional image that sets positive dress and grooming examples for students and shall adhere to standards of dress and appearance that are compatible with an effective learning environment.
- Presenting a bodily appearance or wearing clothing which is disruptive, provocative, revealing, profane, vulgar, offensive, obscene, or which endangers the health or safety of the students or others is prohibited.



Our Thanks

We greatly appreciate your commitment to ensuring a successful future for all DPSCD students through parent and family engagement.

Questions & Answers



DETROIT PUBLIC SCHOOLS
COMMUNITY DISTRICT
OFFICE OF FAMILY AND
COMMUNITY ENGAGEMENT
(FACE) -Volunteer Centralization

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