When you are joining a meeting on your Connected Future Laptop your camera may be facing rear and not to the front (toward you). To turn the camera to the front, follow the instructions below:

**Step 1:** Open your calendar in Microsoft Teams

![Microsoft Teams Calendar](image)

**Step 2:** Select the meeting you want to join from the calendar. For example, Schoology & Teams Office Hours shown below:

![Microsoft Teams Calendar](image)
Step 3: The meeting details will open. Select the Join button:

![Microsoft Teams interface](image)

**Web Version**

Step 4: When joining a meeting on the web version of Teams, select the Devices settings icon highlighted yellow below. When joining a meeting from the desktop version of Teams, select PC Mic and Speakers.

![Connecting...](image)
**Step 5:** From Device Settings or PC Mic and Speaker, locate Camera from menu list. You will see camera is set to UNICAM Rear.
Step 6: Select the drop-down arrow

Step 7: Select UNICAM Front
Step 8: Select Join now

Note: If you are currently in a meeting and have your camera on, you can rotate your camera by clicking on the camera icon located next to your picture as shown below: