FUNDRAISING PROFIT AND LOSS STATEMENT

SCHOOL NAME: ________________________________________
SPONSORING GROUP/CLUB NAME: ____________________________ ACCOUNT #: __________
DISTRICT ASSIGNED ACTIVITY ID#: __________________________ DATE OF ACTIVITY: ________
(listed in the approval email and on the bottom of the final approved request from Cash Management)

FUNDRAISING RECEIPT LOG TOTAL

TOTAL RECEIPTS (A)

FUNDRAISING DISBURSEMENT LOG TOTAL

TOTAL DISBURSEMENTS (B)

NET PROFIT OR (LOSS)

(A-B)

BY SIGNING THIS DOCUMENT, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND, AND AGREE TO COMPLY WITH ALL POLICIES AND PROCEDURES APPLICABLE TO FUNDRAISING ACTIVITIES.

PREPARED BY: __________________________________________ DATE: ________
   ACTIVITY/FUNDRAISING SPONSOR

REVIEWED BY: __________________________________________ DATE: ________
   BOOKKEEPER

APPROVED BY: __________________________________________ DATE: ________
   PRINCIPAL

RECEIVED BY: __________________________________________ DATE: ________
   CASH MANAGEMENT

REVISED: 10/1/21